



Kentucky Academy of General Dentistry

Constitution and Bylaws

12 October 2013

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CONSTITUTION

ARTICLE I - Name

The name and title by which this organization (herein after referred to as the "KY AGD") is and shall be known as is "The Kentucky Academy of General Dentistry."

ARTICLE II - Purpose

The purpose of the KY AGD is to serve the needs of Kentucky's general dentists, to represent the interests of its member dentists and to foster their continued proficiency through quality continuing education in order to better serve the public.

ARTICLE III - Organization

Section 1. Incorporation

The KY AGD is incorporated in the state of Kentucky as a not-for-profit organization. If this corporation be dissolved at any time, no part of it, funds nor property, shall be distributed to, or among, its members; but after payment of all indebtedness of the corporation, its surplus shall be used for dental education and research in such a manner as the then governing body of the organization may determine.

Section 2. Central Office

The central office of the KY AGD shall be located within the geographical boundaries of Kentucky.

ARTICLE IV - Membership

The membership of the KY AGD shall consist of dentists whose qualifications, classification rights, obligations, and the method of their acceptance and election shall be established in Chapter I of the Bylaws.

ARTICLE V - Government

Section 1. Legislative Body

The legislative and supreme governing body of the KY AGD will be a Board of Directors as provided for in Chapter II of the Bylaws.

Section 2. Administrative Body

The administrative body of the KY AGD shall be a Board of Directors as provided in Chapter II of these Bylaws.

ARTICLE VI - Officers

45
46 The elected officers of the KY AGD shall be a President, President-Elect, Vice-
47 President, Secretary, Treasurer, and Editor. The powers, duties, terms of office and
48 method of election shall be set forth in Chapter III in the Bylaws.

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50 **ARTICLE VII - Board of Directors**

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52 The control and administration of the KY AGD shall be vested in a Board of Directors as
53 provided in Chapter II of the Bylaws.

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55 **ARTICLE VIII - Meetings**

56
57 The KY AGD shall hold an Annual Meeting at a time and place to be designated by the
58 Board of Directors. At that time, the Board will elect its officers and directors.

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60 **ARTICLE IX - Principles of Ethics**

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62 The Principles of Ethics of the KY AGD shall be the Principles of Ethics of the Academy
63 of General Dentistry.

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65 **ARTICLE X - General Provisions**

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67 This Constitution and Bylaws, either as presently drawn or amended, shall not be in
68 conflict with the Constitution and Bylaws of the Academy of General Dentistry.

69
70 Whenever an amendment is made to the Constitution and Bylaws of the Academy of
71 General Dentistry which renders a provision of this Constitution and Bylaws inconsistent
72 with the same, such provisions shall be deemed automatically amended without
73 requiring any further action of the KY AGD.

74
75 **ARTICLE XI - Amendments**

76 Section 1.

77
78 This Constitution may be amended by a two-thirds (2/3) affirmative vote of the
79 members of the Board of Directors, provided that the proposed amendments have
80 been presented in writing at any previous session of the Board of Directors.

81
82 Section 2.

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84 An active or emeritus member may propose amendments to the Bylaws by submitting
85 them in writing to the Secretary at least sixty (60) days prior to the Annual Meeting. The
86 Secretary shall be responsible for seeing that all members of the KY AGD are notified of
87 the proposed amendments at least thirty (30) days prior to the Annual Meeting.

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BYLAWS

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CHAPTER I - Membership

Section 1. Classifications of Membership:

The classifications of membership are determined by AGD House of Delegates.

Section 2. Removal from One Jurisdiction to Another

A member who has changed the location of his/her practice from the jurisdiction of one constituent AGD to that of another constituent AGD may maintain active membership in the component AGD of which he/she is a member for only one (1) full calendar year following that of his/her removal from the jurisdiction of such AGD.

Section 3. Component AGD

A component of the KY AGD may be organized, as a separate legal entity, upon petition of twenty (20) percent or twenty-five (25) active members within the recognized geographical boundaries (boundaries are identified by zip/province codes) of a constituent AGD subject to the approval of the constituent, provided such component shall not interfere with the geographical boundaries previously established by the constituent for another component. Each component AGD shall adopt and maintain the bylaws, which shall not be in conflict with, nor limit, the Bylaws of the AGD, and shall maintain a current copy on file with both the constituent AGD and AGD Headquarters.

As components are added or dropped, the constituent will notify AGD Headquarters within 30 days. The members of a component must be solely drawn from dentists either practicing or residing within the geographical boundaries of the component. However, membership in the component is voluntary and should not be considered a requirement for belonging to either the constituent or the national organization.

Each component shall be responsible for collecting its own dues or may choose to have its dues collected by AGD Headquarters. A complete listing of the component's zip code jurisdiction must be sent to AGD Headquarters by April 30 for the following year's dues to be collected by the AGD. At that time, the membership will elect its officers and directors.

CHAPTER II - Dues, Assessments and Processing Fees

Section 1. Membership Dues

a. The dues for each category of membership shall be determined by the Board of Directors and shall be in addition to the amount charged by the Academy of General Dentistry for organizational dues, special assessments, processing, and/or initiation fees.

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b. Membership dues shall be payable on the first day of January of each year.

Section 2. Active Members Elected After July 1

The dues for members enrolled between July 1 and September 30 shall be fifty (50) percent of regular constituent dues.

Section 3. Active Members Elected After October 1

Active Members elected after October 1st of any year shall be applied to the next calendar year. The individual's date of membership shall be based on the date of receipt of the application.

Section 4. Loss of Membership and Reinstatement

A. A member whose current dues have not been paid by March 31 of the current year shall cease to be a member of the AGD and shall lose all benefits of membership in the AGD. The individual may secure reinstatement by paying the amount due prior to the end of the calendar year. If, by December 31st of any given year, the amount due remains unpaid, the individual may secure reinstatement as a member for that given year by fully paying his or her dues. Once such a member is reinstated, he or she may reclaim credit for any continuing education credits he or she obtained while an active member of the AGD.

B. As a result of judicial procedure:

1. The KY AGD may cause an individual to lose his or her membership either temporarily or permanently as provided in Chapter XII, Section 1A of the AGD's Bylaws. The AGD's Council on Constitution and Bylaws and Judicial Procedures may cause an individual who is not affiliated with a constituent AGD to lose his or her membership as provided in Chapter XII, Section 2 of the AGD's Bylaws;

2. A member under suspension is automatically reinstated at the end of the suspension period as specified by the constituent AGD and/or the Council on Constitution and Bylaws and Judicial Procedures;

3. A member who is expelled from the organization may not be reinstated until such time as the expulsion is lifted by either the involved constituent AGD or an appeal to the Council on Constitution and Bylaws and Judicial Procedures.

Section 5. Special Considerations

A. Disability:

A member of this AGD who is totally disabled for a period of at least four (4) months and who is unable to engage in the duties of the dental profession and who is a member in

177 good standing at the time total disability was incurred shall be exempt from the payment
178 of dues and shall be in good standing during the period of total disability.

- 179
180 1. A totally disabled member may apply for dues waiver by:
181
182 a. Submitting to the AGD Headquarters a signed physician's statement, attesting total
183 disability; and
184 b. A dues waiver application through the Membership Council attesting to his or her total
185 disability.
186
187 2. During the period of exemption from dues, further verification of disability may be
188 requested by this AGD.

189 C. Leave of Absence

- 190
191
192 1. A member in good standing, who has temporarily left the practice of dentistry for
193 reasons of child-rearing, family tragedy or personal health problems, for at least six (6)
194 months and intends to be out of the practice of dentistry for more than one (1) year, may
195 be granted a leave of absence subject to approval by the Membership Council.
196
197 2. Dues will be the same as that established for retired members and pertain to the new
198 calendar year, with dues to resume at the appropriate rate for the following year unless
199 the leave of absence is extended by action of the Board.
200
201 3. Leave of absence status is limited to three (3) consecutive years.
202
203 4. Members who have lapsed their membership in the AGD may not take advantage of
204 this provision unless their dues have been fully paid for the year in which the need for a
205 leave started.
206
207 5. Consideration for granting a leave of absence will not be granted to any member
208 whose license is currently revoked or suspended.

209 **CHAPTER III - Board of Directors**

210 211 Section 1. Composition

212
213 The Board of Directors shall consist of up to 12 voting members, including the
214 President, President-Elect, Vice President, Secretary, Treasurer, Editor, the Immediate
215 Past-President, Membership Chair and CE Chair, up to 3 members elected at large by
216 the general assembly at the annual business meeting. The chairperson of the Board of
217 Directors shall be the President. In the absence of the President, the President-Elect
218 shall preside at meetings of the Board.
219

220 221 Section 2. Meetings of the Board of Directors

222

223 The Board of Directors shall meet at the call of the President and shall be required to
224 meet at least twice a year. The Secretary shall assume the responsibility for advising
225 every member at least ten (10) days in advance. A majority of the Board of Directors
226 shall constitute a quorum. One meeting each year will be considered the Annual
227 Meeting.

228

229 Section 3. Duties and Powers of the Board of Directors

230

231 It shall be the power and duty of the Board of Directors:

232

233 a. To control, manage and administer the KY AGD.

234

235 b. To provide for the maintenance and supervision of all property owned or operated
236 by the KY AGD.

237

238 c. To determine the place and date for holding the Annual Meeting and to approve
239 an overall meeting schedule for the coming year.

240

241 d. To establish a budget for the coming year and to see that the KYAGD accounts
242 are examined in detail and audited at least once a year.

243

244 e. To review all council and committee reports and take appropriate action on them.

245

246 f. To periodically assess the needs of the members and to develop plans to see that
247 those needs are met.

248

249 g. To nominate and elect officers at the Annual Meeting.

250

251 h. To act upon recommendations from the President on council and committee
252 appointments, including the removal of those council or committee members either
253 unwilling or unable to function in their assignments

254

255 Section 4. Removal Proceedings

256

257 A Board member may be removed from office, including any officer, based on a
258 recommendation from the Board of Directors consisting of a majority vote of the
259 members of the Board present and voting and a two-thirds (2/3) vote of the members
260 attending a meeting of the general assembly announced to the entire membership at
261 least thirty (30) days in advance of the meeting.

262

263 Section 5. Rules of Order

264

265 Sturgis Standard Code of Parliamentary Procedure shall govern the deliberations of the
266 KY AGD in all cases where it does not conflict with the Constitution and Bylaws.

267

268 **CHAPTER IV- General Assembly**

269

270 Section 1. Membership

271

272 KY AGD shall have a general assembly consisting of active, retired, part-time, and
273 emeritus members who attend and vote at any business meeting.

274

275 Section 2. Powers

276

277 The general assembly shall have the following powers:

278

279 A. To elect the officers and members of the Board of Directors as well as delegates to
280 the AGD and to act upon requests from the Board for removal of a director or officer.

281

282 B. To enact, amend, and repeal the Bylaws of the KY AGD.

283

284 C. To grant, suspend or revoke charters of component AGDs.

285

286 D. To vote on other matters coming before the general assembly.

287

288 Section 3. Meetings

289

290 The general assembly shall meet at least once a year at a time and place designated by
291 the Board of Directors. The general assembly may be called into session upon the call
292 of the President with the approval of the Board of Directors, or by petition signed by at
293 least 20% of members of the KY AGD. Written notice must be mailed by the Secretary
294 to all members of the KY AGD at least thirty (30) days prior to any business meeting.

295

296 Section 4. Order of Business

297

298 The following must be included in the order of business at the Annual Meeting:

299

300 a. Call to order by the President.

301 b. Minutes of the previous session.

302 c. Reports of the President, President-Elect, Vice-President, Secretary, and Treasurer.

303 d. A report of councils and committees.

304 e. A report of the Board of Directors by the Secretary.

305 f. Unfinished business.

306 g. New business.

307 h. Report of the Nominating Committee.

308 i. Election of officers.

309 j. Adjournment.

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311 Section 5. Quorum

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313 A quorum at a KY AGD business meeting shall consist of at least 5 active and/or
314 emeritus members.

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Section 6. Rules of Order

Parliamentary authority shall be the current edition of the Sturgis Standard Code of Parliamentary Procedure, which shall govern the deliberations of the KY AGD in all cases where it does not conflict with the Bylaws.

CHAPTER V – Officers

Section 1. Officers

The officers of this AGD shall be a President, President-Elect, Vice-President, Secretary, Treasurer, Editor and Immediate Past President.

Section 2. Terms of Office

The President, President-Elect, Vice-President, Secretary and Treasurer shall each serve two (2) year terms or until their successors in office are elected. All terms shall begin immediately after the Annual Meeting.

Section 3. Vacancy in Office

In the event of a vacancy for any reason in the office of President-Elect, Vice-President, Secretary, Treasurer or Editor the President, subject to the approval of the Board of Directors, shall appoint an interim successor to serve the uncompleted term of office.

Section 4. Duties of the Officers

A. President: It shall be the duty of the President:

1. To serve as an official representative of the KY AGD in its contact with government, civic, business, and professional organizations for the purpose of advancing the objectives and policies of the KY AGD.
2. To serve as a non-voting consultant on all KY AGD committees.
3. To preside at meetings of the Board of Directors. He/she shall have the right to vote only in the event of a tie.
4. To appoint members to vacancies on councils and committees subject to the approval of the Board of Directors.
5. To appoint a parliamentarian.
6. To submit an annual report to the Board of Directors.

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7. With the assistance of the Board of Directors and Treasurer, develop an annual budget proposal for the KY AGD.

8. To complete any appropriate application for national awards for the constituency and/or its members.

9. To serve as a Delegate to the AGD Annual Session, or arrange a replacement.

10. To succeed to the office of Immediate Past President at the conclusion of the Annual Meeting.

11. To co-sign checks.

B. President-Elect: It shall be the duty of the President-Elect:

1. To serve as a voting member of the Board of Directors.

2. To serve as a non-voting consultant to all committees.

3. To assume the office of President in the event that the President is unable to fulfill the term of her/his office.

4. To succeed to the office of President at the conclusion of the Annual Meeting.

5. To attend all important functions of the KY AGD.

6. To serve as an Alternate Delegate to the AGD Annual Session, or arrange a replacement.

7. To preside in the temporary absence of the President at meetings of the Board of Directors.

8. To cooperate with the President and familiarize herself/himself with the duties of that office.

C. Vice-President: It shall be the duty of the Vice-President:

1. To serve as a voting member of the Board of Directors.

2. To serve as presiding officer in the absence of both the President and President-Elect

3. To perform other duties as directed by the President.

D. Secretary: It shall be the duty of the Secretary:

- 407 1. To keep minutes of all meetings of the Board of Directors.
408
409 2. To be the custodian of all the records and properties of the KY AGD.
410
411 3. To notify council and committee members of their appointments.
412
413 4. To countersign all citations, certificates, and testimonials.
414
415 5. To conduct correspondence on behalf of the KY AGD.
416
417 6. To notify all members of general membership meetings including the annual
418 business session, at least thirty (30) days in advance.
419
420 7. To notify all members of the Board of Directors of meetings at least ten (10) days
421 in advance.
422
423 E. Treasurer: It shall be the duty of the Treasurer:
424
425 1. To keep adequate and proper accounts of the properties and funds of the KY AGD.
426
427 2. To file the appropriate tax returns with the federal government and the State of
428 Kentucky.

429 3. To deposit or cause to be deposited all monies and other valuables in the name of
430 and to the credit of this AGD.
431
432 4. To disburse the funds of this AGD as may be directed by the Board of Directors.
433
434 5. To co-sign all checks.
435
436 6. With assistance from the President and Board of Directors, to develop an annual
437 budget proposal for the KY AGD.
438
439 7. To cause to be bonded all persons authorized to handle this AGD's funds.
440
441 F. Editor: It shall be the duty of the Editor:
442
443 1. To serve as a member of the Board of Directors with the right to vote.
444
445 2. To coordinate the publishing of the KY AGD Newsletter four times yearly.
446
447 3. To work in concert with the KY AGD Webmaster to maintain the KY AGD
448 website.
449
450 4. To maintain an up-to-date mailing list of members including electronic mailing
451 addresses and to notify the Academy of General Dentistry of changes.
452

453 G. Immediate Past President: It shall be the duty of the Immediate Past President:

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455 1. To serve as an ex-officio member of the Board of Directors.

456

457 2. To assure a smooth transfer of Board leadership and records to the President.

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459

460 **CHAPTER VI - Councils and Committees**

461

462 Section 1. Appointments to Councils/Committees

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464 The President, with the approval of the Board of Directors, shall make all council and
465 committee appointments. All KY AGD councils shall be constituted so that an equal
466 number of active and/or emeritus members complete their three-year terms each year.
467 The President, with the approval of the Board of Directors, shall name active members
468 to serve one, two and three-year terms so that the terms are staggered during the first
469 year that this appointment system is implemented. Each new President, with the
470 approval of the Board of Directors, shall designate one particular council member to
471 serve as chairperson, regardless of the length of that individual's unexpired term on the
472 council.

473

474 Council appointments expire at the end of the appropriate Annual Meeting, generally
475 three years after an active or emeritus member has been named to serve on the
476 council. Council or committee members may be removed by a majority vote of the
477 Board upon the recommendation of the President.

478 Section 2. Councils

479

480 The composition and responsibilities of each council are as follows:

481

482 a. Council on Constitution, Bylaws and Judicial Affairs: shall be composed of up to
483 three (3) members including the chairperson. The council shall study and make
484 recommendations to the Board of Directors on any proposed change in the
485 Constitution and Bylaws. The council shall, from time to time, recommend
486 amendments, modification, or interpretations of the Constitution and Bylaws of
487 this AGD. The council shall maintain a file of copies of the KY AGD constitution
488 and bylaws.

489

490 1. Study and make recommendations to both the Board of Directors and the
491 general assembly on any proposed change in the Constitution and Bylaws.

492

493 2. Recommend amendments, modifications, or interpretations of the
494 Constitution and Bylaws of this AGD.

495

496 3. Maintain a file of copies of component AGD constitution and bylaws.

497

498 4. Review various complaints which have been received in writing about

499 members.

500

501 5. Make recommendations to the Board of Directors regarding the suspension
502 or expulsion of a member for membership in the KY AGD.

503

504 6. Conduct preliminary hearings which may cause the Board of Directors to
505 suspend or expel a member from the KY AGD.

506

507 b. Council on Continuing Dental Education: shall consist of up to six (6) members
508 including the chairperson. The council shall guide and evaluate continuing
509 education opportunities in the state, and shall act as a liaison between this AGD
510 and the American Dental Association's constituents and components, accredited
511 hospitals, dental schools, study clubs, specialty groups, and the state board of
512 dental examiners, so that continuing education opportunities will be coordinated
513 within the jurisdiction of this AGD. This Council will have the responsibility for
514 determining whether continuing education courses offered within the KY AGD's
515 jurisdiction should be recognized for Fellowship and Mastership credit in
516 accordance with the guidelines established by the Academy of General
517 Dentistry.

518

519 c. Council on Dental Practice: shall consist of up to three (3) members
520 including the chairperson. The Council shall:

521

522 1. Investigate and continually study any dental care programs, including
523 third party programs, existing within the state, that have an effect on
524 the general practice of dentistry.

525

526 2. Establish a liaison with the dental care committee of the state dental
527 society.

528

529 3. Communicate, subject to the approval of the Board of Directors, AGD
530 recommendations for improving particular dental care programs.

531

532 4. Answer surveys from AGD Headquarters.

533

534 d. Membership Council: shall consist of up to six (6) members including the
535 chairperson selected by the president. This council shall have the following
536 responsibilities:

537

538 1. Assume the responsibility for an ongoing membership recruitment campaign.

539

540 2. Develop programs for recruiting and retaining members of this AGD.

541

542 e. Council on Legislative and Governmental Affairs: shall consist of up to six (6)
543 members including the chairperson. This council shall assume the following
544 responsibilities:

- 545
546 1. Establish liaison with the Kentucky Dental Association determining what
547 legislative proposals are to be introduced into the state legislature for the
548 coming year.
549
550 2. Provide recommendations on positions to be taken by the KY AGD with
551 regard to legislative proposals being considered in the state.
552
553 3. Work with AGD Headquarters, which through the use of a legislative/regulatory
554 monitoring service identifies pertinent legislation/regulation, adopt and advocate
555 appropriate positions.
556
557 4. Attend the meetings of the Kentucky Board of Dentistry.
558
559 5. Answer surveys from AGD Headquarters.

560
561 f. Public Information Council: shall consist of up to six (6) members including the
562 chairperson who shall be designated as the Public Information Officer. This
563 council shall assume the following responsibilities:

- 564 1. Place news releases about KY AGD activities in:
565 a. State and local dental publications.
566 b. The lay press
567
568 2. Coordinate the distribution of broadcast public service materials in the state.
569
570 3. Assure that press releases concerning individuals who have achieved
571 Fellowship or Mastership status appears in local newspapers.
572
573 4. Develop and coordinate special public relations events, such as health fairs,
574 family dental health days, *SmileLine*, poster contests, etc.
575
576 5. Coordinate a speakers bureau for use by local lay groups and the media.

577
578 Section 3. Committees

579
580 In addition, the KY AGD shall also have the following committees:

- 581
582 a. Nominating Committee: shall consist of the members of the Board of Directors. It
583 shall be the duty of this committee to nominate at least one candidate for each elective
584 office. If more than one (1) candidate is proposed for any office, the Nominating
585 Committee shall select only one (1) candidate by secret ballot. The balloting will
586 continue until one (1) candidate has a simple majority of the votes of the Nominating
587 Committee for any given office. The Nominating Committee shall meet immediately
588 following a Board of Directors' meeting. The candidates who are nominated shall be
589 made known to the membership at least sixty (60) days prior to the Annual Meeting.
590 The Immediate Past President of this AGD shall preside at the meeting of the

591 Nomination Committee. In the absence of the Immediate Past President, the
592 Constituent AGD President or the presiding officer at the Board meeting shall act as
593 chairperson. Said nominees shall be known to the membership at least sixty (60) days
594 prior to the prior to the Annual Meeting.

595
596 b. Program Committee: shall consist of members selected by the President with the
597 approval of the Board of Directors. This committee shall assume the responsibility for
598 developing a meeting schedule subject to the approval of the Board of Directors. The
599 committee shall assume the responsibility for contacting the various speakers and
600 making the necessary arrangements for each meeting of the KY AGD.

601
602 c. Ad Hoc Committees: The President, with the approval of the Board of Directors,
603 shall have the authority to appoint ad hoc committees that are necessary to fill the
604 needs of the organization. All ad hoc committees shall be terminated no later than
605 the end of the incumbent President's term of office.

606 Section 4. Transaction of Business

607
608
609 In order for any council or committee to transact business, at least a majority of its
610 members must participate in the decision. On mail, telephone or e-mail votes, all
611 members must be contacted. No meeting of a council or committee may be held without
612 a majority of the voting council or committee members in attendance. In all instances,
613 applicable state law applies and may supersede these provisions. All members of a
614 council or committee must be duly notified in writing of the time and place of the
615 meeting at least seven (7) days before it is to take place.

616 617 **CHAPTER VII - Indemnification**

618
619 Each officer, director, council member, committee member, employee and other agent
620 of the KY AGD, who was or is a party to any action suit or proceeding by reason of fact
621 that he or she is or was an officer, director, council member, committee member,
622 employee or other agent of the AGD shall be held harmless and indemnified against all
623 costs, expenses, attorneys' fees, judgments, fines and amounts paid in settlement
624 actually and reasonably incurred by such person in connection with such action, suit or
625 proceeding, if such person acted in good faith and in a manner he or she reasonably
626 believed to be in, or not opposed to, the best interests of the AGD, and, with respect to
627 any criminal action or proceeding, had no reasonable cause to believe his or her
628 conduct was unlawful, provided that no indemnification shall be made in respect to any
629 claim, issue or matter as to which such person shall have been adjudged to be liable
630 for negligence or misconduct in the performance of his or her duty to the corporation,
631 unless, and only to the extent that the court in which such action or suit was brought
632 shall determine upon application that, despite the adjudication of liability, but in view of
633 all the circumstances in the case, such person is fairly and reasonably entitled to
634 indemnity for such expenses as the court shall deem proper. The indemnification

635 provided by this chapter shall insure to the benefit of the heirs, executors, and
636 administrators of such person entitled to the indemnification under this chapter.

637

638 **CHAPTER VIII - Amendments**

639

640 Section 1.

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642 The Bylaws may be amended by an affirmative vote of at least a majority of the
643 Directors present and voting at the Annual Meeting of the Board of Directors, provided
644 that a copy of the proposed amendment has been sent to the members of the Board at
645 least thirty (30) days before the meeting at which such action is proposed to be taken.

646

647 Section 2.

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649 Any active or emeritus member may propose amendments to the Bylaws by submitting
650 them in writing to the Secretary at least sixty (60) days prior to the Annual Meeting. The
651 Secretary shall be responsible for seeing that all members of the Board of Directors are
652 notified of the proposed amendments at least thirty (30) days prior to the Annual
653 Meeting.

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Constituent President: _____ Date: _____
Signature

Regional Director: _____ Date: _____